

No.

**Topic:** Getting Hire (雇用する)

**Material:** Business English (Office Situation)

**Objectives:**

At the end of the lesson, the students will be able to:

1. Master the vocabularies.
2. Learn to construct grammatically correct sentences.
3. Learn to announce or respond to a good news.

**WARM-UP:**

**Directions:** Use your own words to describe the picture below.

(知っている単語を使用し、下記の写真の説明をしてください)



## VOCABULARY

Congratulations	Requirements
Manager	Contract Signing
Assure	Training
Employee	Unhired

## DIALOGUE

**Scenario:** Robert Hudson applied for a teaching job. He got a call from the company's HR manager telling him he got hired.

**HR manager:** Hello, good morning. Is this Robert Hudson?

**Applicant:** Yes, this is Robert Hudson. Who am I speaking with?

**HR manager:** Hi, Robert. I'm Daniela Busan, the HR Manager of SpeakOne. I would like to inform you that our company hired you as an Online English teacher. Congratulations!

**Applicant:** Thank you so much for believing in me and I would like to assure you that I'm going to do my best to be a good employee and a teacher in your company.

**HR manager:** I'm happy to hear that, and I'm looking forward in your performance. Please bring all the requirements by Monday next week for the contract signing. Again, our office is at Topaz Tower #107, Damosa IT Park, JP Laurel Ave., Lanang, Davao City. Please be here before one o'clock in the afternoon.

**Applicant:** Okay, Ma'am. I'll be there on time.

**HR manager:** That would be great!

**Applicant:** Thank you so much for that information.

**HR manager:** You're welcome. Congratulations again! And see you on Monday.

**Applicant:** Thank you again, Ma'am. Bye.

### **DIALOGUE PRACTICE**

Directions: Practice a dialogue with your teacher. The teacher will play the role of the HR manager, and the student will act as the applicant. Try to answer on your own, do not copy the dialogue presented above.

先生が、面接官を行います。就職希望者のつもりで答えて下さい

**QUESTION AND ANSWER :** 質問に答えて下さい。

1. Have you experience being unhired by a company you have applied to?
2. How did you overcome it?
3. Tell me about the first time you got hired.